



Dear Continuing Education Training Provider:

In past years, you have provided continuing education opportunities to Wisconsin Pump Installers, Water Well Drillers and Heat Exchange Drillers. This group consists of 1200 individuals holding 1500 driller and pump installer credentials, with 6 credit-hours of continuing education attendance required each calendar year for renewal eligibility.

You are encouraged to apply to have training preapproved by the Wisconsin DNR for calendar year 2025. Application *Form 3300-322* is available to submit training for continuing education consideration. The application instruction explains in detail how to have your training preapproved.

### **APPLYING FOR CONTINUING EDUCATION CREDIT APPROVAL**

Download the application and instruction from the links below:

- [Form 3300-322 Training Provider Application](#)
- [Form 3300-322 Training Provider Application Instruction](#)

Training topics/subtopics are reviewed for educational content and pertinence to Wisconsin drillers and pump installers. Credit may be approved for one or more driller and pump installer license credential. See the continuing education criteria and topic information at the links below for insight into the DNR's training review and approval process.

- [Continuing Education Course Approval Criteria](#)
- [Topic Areas by License or Registration Type](#)

The "*Training Attendance Spreadsheet*" is a required form for reporting attendance to the DNR. The "*Training Attendee Log Sheet*" is an optional form available for recording in-person training attendance. If used, the entries on the log sheet must be transferred to the "*Training Attendance Spreadsheet*" to report the attendance to the DNR. Visit the following links for more information:

- [Training Attendance Spreadsheet](#)
- [Training Attendance Spreadsheet Instruction](#)
- [Training Attendee Log Sheet](#)

Direct questions to: [dnrdgcontinuingeducation@wisconsin.gov](mailto:dnrhgcontinuingeducation@wisconsin.gov) or call (920) 946-1149.

Sincerely,

Bob Gundrum – WDNR Private Water Licensing Coordinator