

### Training Approval ID Expiration Dates

1. **Traditional Courses** – Expire 1 year from the first day of the training. If there are no training dates indicated on the Training Approval Request form, then the course expires 1 year from the date of approval.
2. **Meetings, expos, conferences, and seminars** with unique agendas – Expire the same day as the completion of the training.
3. **Online Courses** – Expire 3 years from date of approval.