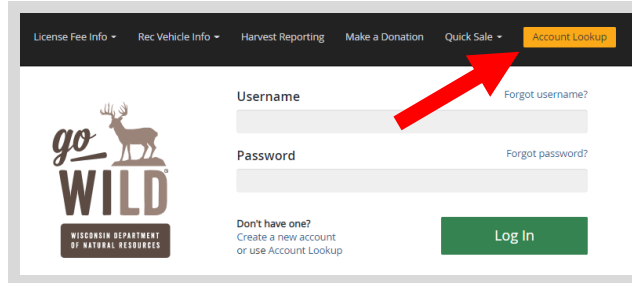


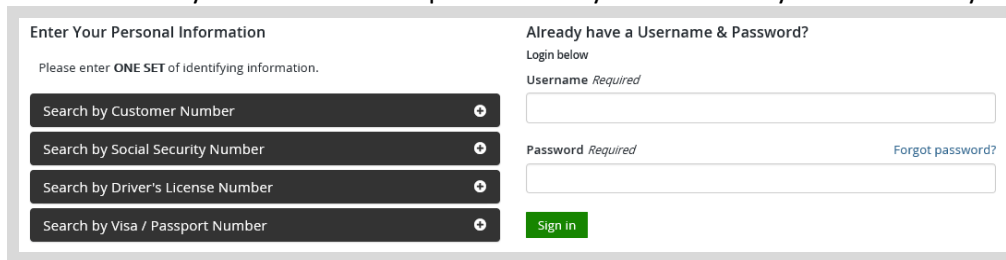
HOW TO: Register an ATV/UTV in Go Wild

STEP 1: Log into your Go Wild account

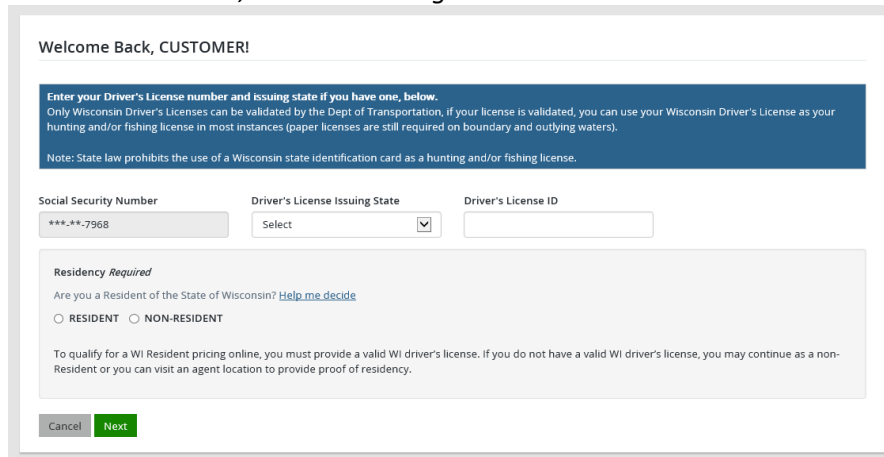
- **Visit the website gowild.wi.gov.** If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the "Account Lookup" option to search for your account or create a new account if necessary.



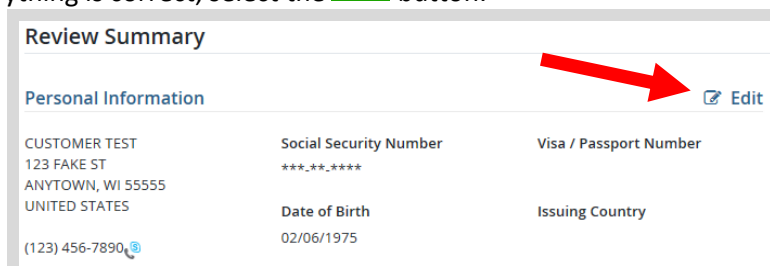
- **Access your Account** - Search for your existing customer record using one of the four personal information options on the left. Or enter your username and password for your account if you have already created one.



- **Welcome Back!** Enter your driver license information (optional). If you do not wish to enter your driver license, leave both the DL state and DL number blank. Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the [Help me decide](#) link. *Note: To change your residency from nonresident to resident, all customers age 18 and over must include a WI driver license number.*

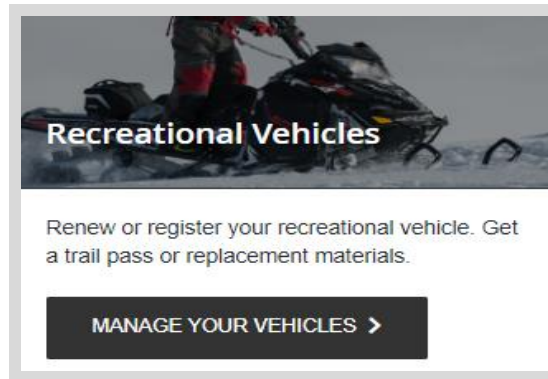



- **Review Summary.** Check your personal information for accuracy. If changes need to be made, select the [Edit](#) icon. If everything is correct, select the [Yes](#) button.

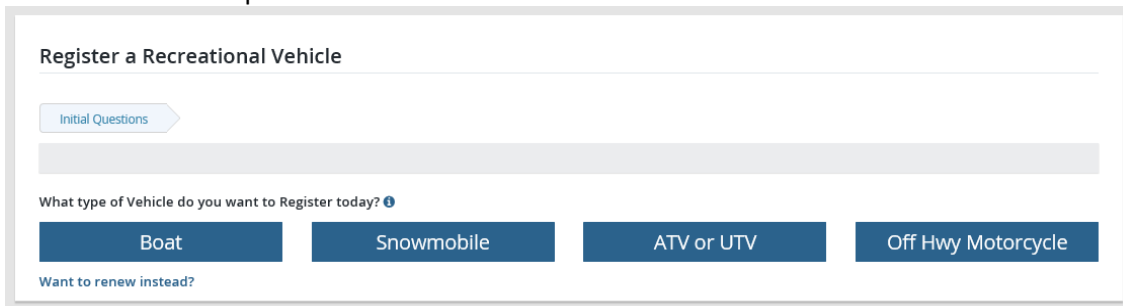


STEP 2: Register the vehicle

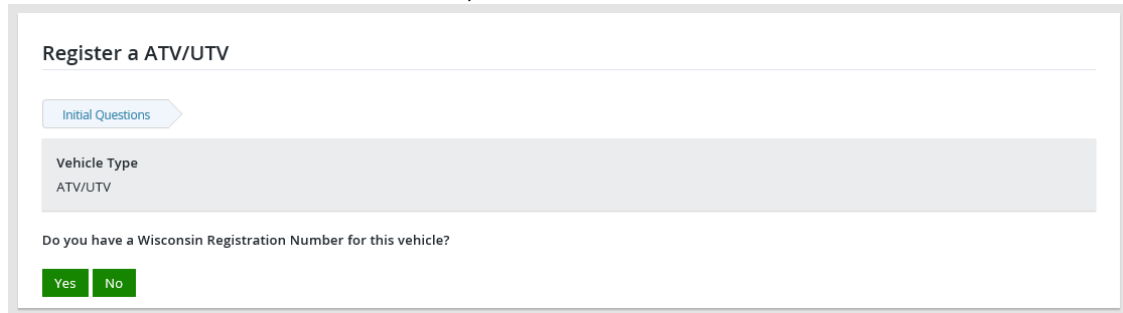
- **Customer Homepage.** Locate the Recreational Vehicles section and select the MANAGE YOUR VEHICLES button.



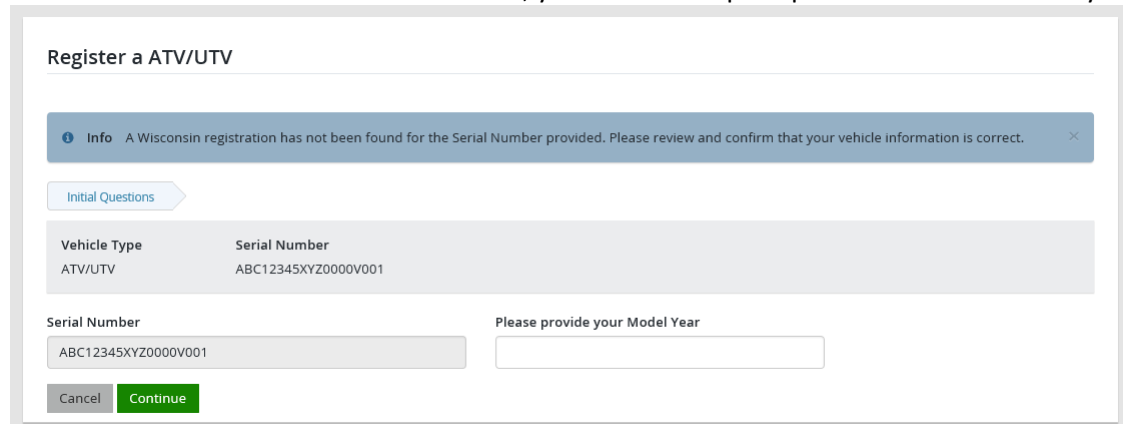
- **Register a recreational vehicle.** Select the type of vehicle you wish to register. Click on the  icon for vehicle definitions and descriptions.

A screenshot of a web form titled "Register a Recreational Vehicle". At the top left, there is a blue button labeled "Initial Questions". Below this is a horizontal bar. The main question is "What type of Vehicle do you want to Register today?" followed by an info icon. There are four blue buttons below: "Boat", "Snowmobile", "ATV or UTV", and "Off Hwy Motorcycle". At the bottom left, there is a link that says "Want to renew instead?"

- **Vehicle Search.** If the vehicle has been registered in Wisconsin before, and you have the Wisconsin registration number, select YES and enter it. If not available, select NO.

A screenshot of a web form titled "Register a ATV/UTV". At the top left, there is a blue button labeled "Initial Questions". Below this is a horizontal bar. The "Vehicle Type" is set to "ATV/UTV". The question is "Do you have a Wisconsin Registration Number for this vehicle?". There are two green buttons: "Yes" and "No".

- **Enter Serial Number.** If no registration number is available, you will be asked to enter the vehicle serial number. Select Continue. If the vehicle is not found, you will also be prompted to enter the model year.

A screenshot of a web form titled "Register a ATV/UTV". At the top, there is a blue message box with an info icon and the text: "A Wisconsin registration has not been found for the Serial Number provided. Please review and confirm that your vehicle information is correct." Below this is a blue button labeled "Initial Questions". The "Vehicle Type" is "ATV/UTV" and the "Serial Number" is "ABC12345XYZ0000V001". There are two input fields: "Serial Number" (containing "ABC12345XYZ0000V001") and "Please provide your Model Year". At the bottom, there are two buttons: "Cancel" and "Continue".

- **Vehicle confirmation.** If that vehicle has been registered in Wisconsin before, it will find it in the database. If not, the system will assume it is a new registration. Use the information on the screen to confirm the vehicle is the one you wish to register. If it does not look correct, select NO and search again. Otherwise select YES if it is correct.

Register a ATV/UTV

Info We could not find your vehicle. Please confirm that your vehicle information is correct.

Initial Questions

Vehicle Type	Serial Number
ATV/UTV	ABC1234DEFGHIJ007

Is this the vehicle you wish to register?

- **Serial number verification.** How did you confirm the serial number on your vehicle? Pick the one that most closely matches the document you copied the serial number from. Select Continue.

Register a ATV/UTV

Initial Questions

Vehicle Type	Serial Number
ATV/UTV	ABC1234DEFGHIJ007

How was the serial number on your recreational vehicle verified?

Registration Certificate
 MSO (Manufacturer's Statement of Origin)
 Title
 Dealer
 Supporting Document/Bill of Sale
 Recreational Vehicle Itself

- **Vehicle Information.** Enter the specifications of your vehicle. Make sure to fill in all required fields and answer all required questions. Click on the **i** icons to help with definitions and descriptions.

ATV or UTV Information

Initial Questions **Vehicle Information**

Vehicle Type	Serial Number	Model Year
ATV/UTV	ABCD123456E7V0001	2019

Please provide the following information about your vehicle:
Unless otherwise noted, all fields are required

Make:
 Model:
 Nickname *Optional*:

Width (in):
 Weight (lbs):
 Engine Size (cc):

Number of tires?:

Check if vehicle is equipped with an electric engine

Is this vehicle commercially designed and manufactured to be used primarily off a highway (and is NOT a golf cart, low-speed vehicle, dune buggy, mini-truck, or tracked vehicle)?
 Yes
 No

Is the vehicle equipped with a seat designed to be straddled? [More Information](#)
 Yes
 No

- **Purchase Information.** Enter the name and address of the person or business that sold you the vehicle. Make sure to fill in all required fields.

Purchase Information

Initial Questions
Vehicle Information
Purchase Information

Vehicle Type	Serial Number	Make	Model	Model Year
ATV/UTV	ABC1234DEFGHIJ007	Polaris	Sportsman	2017

Who did you obtain this vehicle from?

Name Required

Address

City *State / Province* *Postal Code*

Federal Tax ID (if purchased at a Dealer)

[Clear Seller Info](#)

- **Tax Information.** Enter the date purchased and the Wisconsin county it will be primarily used/kept in. Enter the amount you paid for the vehicle. Make sure to answer all trade ins and tax exemption.

Tax Information

A 5% WI sales tax must be collected for all nonexempt private party or dealer sales. County and stadium use taxes may also apply and are based on where the vehicle is primarily kept/used while in Wisconsin. Credit will be given for state and local taxes previously paid by the registration (i.e. tax paid in another state where the sale took place).

NOTE: customers who dual register their vehicle in Wisconsin and another state are subject to sales tax if they have not paid state and local taxes.

Purchase Date

Wisconsin County Primarily Used In

Purchase Amount

\$

Was a trade-in included in the purchase?

Yes
 No

Is the purchase eligible for tax exemption? [More Information](#)

Yes
 No

Will you be riding only (exclusively) on private property (not for riding on public trails or frozen waterways)? [More Information](#)

Yes
 No

Taxable Amount

\$

Cancel
Continue

- **Registration Summary Page.** View the summary of the information you have entered for your vehicle to ensure accuracy. Select **Yes** if you are satisfied with the information
- **UTV Registration type.** The system will determine the registration type for your vehicle based on your answers during the process. Take note of any **Add-on products** that you may select. ATV/UTVs allow both public and private registration. Select the ones you wish to add by checking the box.

ATV Public Registration

Allows user to operate on areas open to the public, private property with the appropriate permission, and the frozen surface of any lake or stream.

Price: \$30.00

Add-on At Cost ←

ATV Private Registration \$15.00
 ATV Private Agricultural Registration \$15.00

- **Shopping Cart.** Confirm your purchase is correct. Select your Payment Type (Credit Card or Checking Account) and select **Checkout**. Or select Keep Shopping if you need to purchase more.

Remove all from cart

ATV Public Registration 202004140002 \$30.00
 Polaris Sportsmn 2019
 Valid From 4/14/2020 - 3/31/2022

Subtotal: \$30.00
 Payment Type: Credit Card ▼ ←

STEP 3: Make payment and print your temporary operating receipt

- **Shipping Details.** Enter the location you would like your items shipped and select NEXT. *Note: The system will validate the address and recommend address adjustments if necessary.*

Shipping Details

First Name *Required* Middle Name Last Name *Required* Suffix

Organization Phone Number Email Address


Address *Required*

- **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.


Make a donation today:

- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 2% will be added to your total when a credit card is used. Select **Make Payment** when ready.
- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Select the red Continue button when finished.

Payment Method

Card Number 

Expiration Date Month Year

Card Security Code 

Card Billing Address Use my contact information address
 Use a different address

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

Continue [Cancel](#)

- **Review Payment.** The last step before the purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select **Confirm** to continue.
- **Confirmation. IMPORTANT!** Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Select the red Continue To State Website button to return and print your documents.


Confirmation

You must click the "Continue" button below in order to return to the state agency's website.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **XWNXCS000090099**

Continue To State Website

- **Printing your license.** Now back in the Go Wild site, scroll down all the way to the bottom and select the **Receipt and License Documents**  button and open the documents for printing. You must carry this printed temporary operating receipt while you operate until your materials arrive via US Mail.