



**Broad Incidental Take Permit/Authorization for Common Activities – Species Removal Data Sheet**

State of Wisconsin  
 Department of Natural Resources  
 Bureau of Natural Heritage Conservation  
 Attn: Endangered Resources Review Program  
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REMOVER INFORMATION		SITE INFORMATION			LAND OWNERSHIP INFORMATION			
Remover Name:	Project Name:	County:		OwnershipType:				
Address:	<i>Legal Description</i>			Land Owner Name:				
	Township: ___ N Range: ___ E/W (circle one)			Address:				
Phone:	Section: _____ Quarter/Quarter Section: _____			Phone: _____ Email: _____				
Email:	Latitude: _____ Longitude: _____ (WGS84 dd.ddddd)							
REMOVAL INFORMATION		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date (mm dd yyyy)								
Time		start						
end								
Air Temperature								
Water Temperature								
Wind		BW						
mph								
Sky								
Relative Humidity								
Precipitation in past 24 hours? Y or N								
Species – Common Name (Scientific Name)		# Found	# Found	# Found	# Found	# Found	# Found	# Found
OFFICE USE ONLY		Mean						
		Freq						

**ADDITIONAL NOTES:** Please enter any additional comments that you feel may help in the interpretation of the data, including any unusual circumstances you encountered during the removals and the site type (upland, wetland, stream, etc.). This section will also include where species were deposited after removal. Please specify which "Day" your comments pertain to.

## INDEX and CODE DEFINITIONS

### Sky Codes:

- 0 = clear or a few clouds
- 1 = partly cloudy (scattered) or variable sky
- 2 = cloudy (broken) or overcast
- 4 = fog or smoke
- 5 = drizzle or light rain
- 6 = showers
- 7 = snow

### Land Ownership Types:

- 1 = private
- 2 = federal (NPS, USFWS)
- 3 = state (DNR, DOT)
- 4 = county (Grant County)
- 5 = municipal (Town of Mineral Point)
- 6 = tribal (Bad River Tribe)
- 7 = NGO (The Nature Conservancy)
- 8 = other

### Beaufort Wind Codes:

- 0 = calm; smoke rises vertically (<1 mph)
- 1 = light air; smoke drifts, weather vane inactive (1-3 mph)
- 2 = light breeze; leaves rustle, can feel wind on face (4-7 mph)
- 3 = gentle breeze; leaves and small twigs in constant motion, wind extends light flag (8-12 mph)
- 4 = moderate breeze; small branches move, raises dust and loose paper (13-18 mph)

## INSTRUCTIONS FOR COMPLETING THE DATA SHEET

REMOVER INFORMATION	SITE INFORMATION	LAND OWNERSHIP INFORMATION
<p><b>Name:</b> Enter the <b>complete</b> name of the primary remover first, then enter the <b>complete</b> names of any additional removers.</p>	<p><b>Project Name:</b> Enter the project name that was assigned during the Endangered Resources Review Consultation.</p>	<p><b>County:</b> Enter the <b>complete</b> name of the county in which the project is taking place.</p>
<p><b>Address:</b> Enter the <b>full</b> address of the <b>primary</b> remover.</p>	<p><b>Legal Description</b></p> <p><b>Town:</b> Enter the Township (<i>this is always North in WI</i>).</p> <p><b>Range:</b> Enter the Range and circle either E (East) or W (West).</p> <p><b>Section:</b> Enter the Section number.</p> <p><b>Quarter/Quarter Section:</b> Enter the quarter/quarter section or more if known. (e.g. NW¼SE¼)</p>	<p><b>Ownership Type:</b> Enter the type of land ownership. Use the <i>Land Ownership Type</i> Key listed under “Index and Code Definitions” to determine the ownership type. If you choose “other,” specify what it is.</p>
<p><b>Phone:</b> Enter the telephone number of the primary remover.</p>		<p><b>Landowner Name:</b> Enter the first and last names of the landowner. For “private,” enter the name of the individual landowner; for any other, enter the name of</p>
<p><b>Email:</b> Enter the email address of the primary remover. If no email, leave blank.</p>	<p><b>Latitude:</b> Enter the latitude of the site in decimal degrees (dd.ddddd).</p> <p><b>Longitude:</b> Enter the longitude of the site in decimal degrees.</p>	<p><b>Address:</b> Enter the complete street address of the landowner.</p> <p><b>Phone:</b> Enter the telephone number of the landowner.</p> <p><b>Email:</b> Enter the email address of the landowner.</p>

REMOVAL INFORMATION	
<p><b>Date:</b> Enter the date using the format <b>mm dd yyyy</b>.</p>	<p><b>Sky:</b> Enter the <i>Sky Code</i> using the sky code values listed under “Index and Code Definitions”.</p>
<p><b>Time:</b> Using 24 hour time (military time), enter the time you actively start your “walk-over” and the time you end.</p>	<p><b>Relative Humidity:</b> Enter the Relative Humidity. Check <a href="http://www.channel3000.com/weather/index.html">www.channel3000.com/weather/index.html</a> just prior to conducting the removal to find the relative humidity.</p>
<p><b>Air Temperature:</b> Enter the air temperature, in degrees Celcius (°C), at the start of the removal.</p>	<p><b>Rainfall in Past 24 Hours:</b> Enter Y for Yes, N for No.</p>
<p>Water Temperature: <b>Enter the water temperature, in degrees Celcius (°C), at the end of the removal. (If Applicable)</b></p>	<p><b>Species:</b> Please include both common name and scientific name of each species removed from the site and relocated to suitable habitat.</p>
<p><b>Wind:</b> Enter the <i>Beaufort Wind Code</i> using the codes listed under “Index and Code Definitions”. In parenthesis, indicate the direction from which the wind is blowing (e.g. SW). Also enter the wind speed in miles per hour (mph) if known.</p>	<p><b># Found:</b> Enter the number of each species removed from the site and relocated to suitable habitat.</p>