

Notice: Section NR 439.03(4), Wis. Adm. Code, contains various requirements for an owner or operator of a source to report to the department by the next business day any deviation from permit requirements and certain malfunctions or other unscheduled events at the source that were not reported in advance to the department. You may use this form to submit your Deviation Report. Use of this Form is voluntary. Please note that Deviation Reports must be signed by a responsible official, as defined in NR 400.02(136), Wis. Adm. Code. Personally identifiable information collected on this Form may be provided to requesters as required by Wisconsin's Open Records law (ss. 19.31-19.39, Wis. Stats.).

Facility Name: XYZ Corporation	Facility Identification No. (FID): 55555550
Permit No. and Condition(s) Affected: Permit 55555550-P30 conditions I.A.1.b.(3) & I.A.2.b.(3)	Permit Process No./Unit Description: Boiler B10 & Baghouse C10
Start/Stop Time(s) of Deviation/Malfunction: Baghouse florescent powder test was not conducted for the 12 month consecutive period ending November 2020.	Pollutants Affected (and estimate of excess emissions emitted with basis/calculations of estimate): Particulate Emissions (Work Practice deviation, no emissions) Visible Emissions (Work Practice deviation, no emissions)

Description of Deviation/Malfunction:
 The permit requires that a yearly florescent powder test be conducted on baghouse C10. The test for the 12 month consecutive period ending November 2020 was inadvertently missed.

Cause(s) of Deviation/Malfunction:
 Employee turnover led to the oversight.

Method Used to Determine Deviation/Malfunction:
 During the course of preparing the annual compliance certification report for 2020 and the semiannual compliance monitoring report for the second half of 2020 the Environmental Manager discovered that the test was not completed. This test is typically conducted in November.

Corrective Action(s) taken during the period of deviation/malfunction to address problem and minimize emissions (including when they were taken and the period of time necessary to correct the deviation/malfunction):
 Upon discovery on 01/15/2021, the environmental manager immediately prepared a maintenance work order and then had testing done on 01/16/2021. The test indicated the baghouse filters are in good working condition with no leaks being identified. No visible emissions were observed at the stack discharge.

Status of Operation:
 The boiler and baghouse have operated without incident, malfunction, or pressure drop deviation since the previous fluorescent powder test conducted on 11/08/2019. Since no issues were discovered, the boiler and baghouse remained in operation.

Measures Taken During and After Deviation/Malfunction To Prevent Re-Occurrence:
 A yearly maintenance work order was programmed into the maintenance tracking system. This will alert the maintenance staff when the test is required and alert the maintenance manager and environmental manager if the work order is not closed out within 7 days of issuance.

Was the facility's Malfunction Prevention and Abatement Plan revised (please provide if revised)? Yes No

Certification

Based on information and belief formed after reasonable inquiry, I certify that the statements and information in this document are true, accurate and complete.

Report prepared by: John Doe, Environmental Manager

Signature of Responsible Official (E-Signature through Switchboard 01/16/2021)	Title Plant Manager	Date 01/16/2021
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EXAMPLE A